

STATE OF NEVADA

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH**
Medical Marijuana Program

Attention Medical Marijuana Production Facility Contacts:

In August 2014, when the Division received MME applications, the requirements specified in the applications were identical for all four establishment types -- Dispensary, Laboratory, Cultivation and Production. The August 2014 application process did not require Production applications to include documentation of intended compliance with NAC 453A, sections 550 – 626: Requirements for the Production of Edible Marijuana Products and Marijuana-Infused Products; and Standards for Cultivation and Preparation of Marijuana and Marijuana Products.

Production MMEs are unique from other establishment types due to the complexity of operations, the variety of equipment types, and the increased risk for inadvertently compromising an edible or infused marijuana product.

To ensure Production MMEs are in compliance with the above regulations, and with NAC 453A.320, Health and Safety Inspections of Establishments, and NAC 453A.322, Inspections of Establishments, the Division must review your facility plans, equipment list and policies prior to scheduling your pre-opening inspection. The office review of your facility plans will expedite on-site inspections and minimize inspector hours at your facility. The Division cannot schedule your pre-opening inspection or issue Final Production MME Certificates until the office review is completed.

When submitting plans to the Division, only one set is required, but we suggest that you make a copy for our own records. Submit plans to the appropriate office as outlined below. \

Plans are reviewed on a first come, first served basis. Approvals will be issued in writing. If your plans are not approved, the reason(s) will be provided to you in writing so that you can make revisions. Revisions may be submitted as an entirely new set of plans, or you may submit just the applicable pages.

We thank you in advance for your cooperation. In a single envelope or delivery, please provide us with the following documents:

1. Plans drawn to scale of the Production establishment showing location of all equipment, plumbing, electrical services and mechanical ventilation.
The plans must be a minimum of 11 x 14 inches in size including the layout of the floor plan accurately drawn to a minimum scale of 1/4 inch = 1 foot to allow for ease in reading plans.
2. A list or menu of all proposed edible and infused marijuana products.

3. If they are available, sample labels for edible marijuana products or marijuana-infused products, demonstrating compliance with NAC 453A.512. If labels are not yet ready, they will be reviewed during your opening inspection(s).
4. A schedule for edible and infused marijuana preparation equipment to include type, make and model numbers, and a list of equipment that is certified or classified to sanitation standards (recommended).
5. Manufacturer specification sheets for each piece of equipment.
6. Shop drawings of all custom-built equipment, if applicable.
7. Clear designation of adequate hand washing lavatories in the edible marijuana production area.
8. Clear designation of the location and elevated drawings of all production equipment. Each piece of equipment must be clearly labeled on the plan with its common name.
9. Clear designation of equipment for adequate rapid cooling (if applicable), and equipment for refrigeration and hot-holding of potentially hazardous marijuana products.
10. Clear labeling and location of separate edible marijuana preparation sinks.
11. Clear labeling of the room size, aisle space, space between and behind equipment, and the placement of the equipment on the floor plan.
12. Clear labeling of represent auxiliary areas such as storage rooms, break rooms and toilets.
13. Complete finish schedules for each room including floors, walls, ceilings and coved juncture bases.
14. Plumbing schedule including location of floor drains, floor sinks, water supply lines, overhead waste-water lines, hot water generating equipment with capacity and recovery rate, backflow prevention, and wastewater line connections.
15. Source of water supply and method of sewage disposal. Provide the location of these facilities and submit evidence of compliance with state and local regulations.
16. Additional documentation to demonstrate compliance with NAC 453A.550 - .626, particularly as highlighted in attached regulations (Attachment A).

For Northern Nevada, please submit your list and plans to:

Division of Public and Behavioral Health
Medical Marijuana Program
4150 Technology Way, Suite 101
Carson City, NV 89706

For Southern Nevada, please submit the plans to:

Division of Public and Behavioral Health
Medical Marijuana Program
3811 W. Charleston Blvd., Suite 106
Las Vegas, NV 89107

Again, the Division will not schedule your pre-opening inspection, nor issue your Final Production MME Certificate, until this review is completed. A successful pre-opening inspection partially hinges on an accurate reflection between plans and facility.

When the necessary steps have been completed and it is time to schedule your pre-opening inspection, please notify the Division at least four weeks in advance of the day you wish to open for business.

- To schedule your inspection in northern Nevada call:
Nataliya Wood at (775) 684-4287
- To schedule your inspection in southern Nevada call:
William Russell at (702) 486-5406

No plan review fee is required at the time of submission. However, your establishment will be invoiced after the review is finalized in accordance with:

NAC 453A.352 Fees; assessments. (NRS 453A.344, 453A.370)

2. For the ongoing activities of the Division relating to the inspection of medical marijuana establishments, not related to processing an application by a medical marijuana establishment, the Division will collect an assessment from each medical marijuana establishment for the time and effort attributed to the oversight of the medical marijuana establishment that is based upon the hourly rate established for each inspector or auditor of medical marijuana establishments as determined by the budget of the Division.

Please note, a facility for the production of edible marijuana products is not subject to the provisions of chapter 446 of NRS or chapter 446 of NAC, per NAC 453A.426, subsection 3.

Sincerely,

Steve Gilbert, Program Manager
Medical Marijuana Program